



Temporary Cleaner



Application Pack



Temporary Cleaner

Band 1 SCP 4 - £7,743 per annum

Required from ASAP

Term time only plus 5 days

15 hours per week – 3:00pm-6:00pm

Temporary

Are you looking for a new and exciting opportunity? Do you have a genuine desire to create something extraordinary for the children in our care? If so, Cambrai Primary School may just be looking for you...

Cambrai Primary School is a new school, which opened in Catterick Garrison in September 2019. We moved in to our amazing new building in May 2020 and are looking for a dedicated member of staff to help keep it beautiful!

Our school currently has 150 children and 5 classes. You will be the foundation of a committed team of cleaners, led by our fantastic Caretaker.

If you think you'd like to work with us, please read the job description and complete an application form, found on the school webpage at <https://www.cambraiprimaryschool.co.uk/careers-at-cambrai>

Applications should be returned to school by post: FAO Miss L Robinson, Cambrai Primary School, Catterick Road, Catterick Garrison, North Yorkshire, DL9 4BZ **OR** emailed to office@cambraiprimaryschool.co.uk

Important dates:

Closing date:	
Shortlisting date:	
Interview date:	TBC
Start date:	As soon as possible

In line with Lingfield Education Trust's Recruitment & Selection Policy, please note that we are unable to accept CVs – the full application form must be completed and any information provided on CVs will not be considered for short-listing purposes.

This position is term time only plus 5 additional days across the academic year.

This post is not open to job share.

The post will be based in Cambrai Primary School however; the Trust reserves the right to require you to work at other schools in the Trust. As part of Lingfield Education Trust, there are exciting opportunities to work across the Trust and for career progression.

Lingfield Education Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The post is subject to a successful DBS clearance (certificate of disclosure form from the Disclosure and Barring Service) and pre-employment checks will be undertaken before an appointment is confirmed.

Further details are available from Miss Laura Robinson Head of School. Please call 01748 503 130 for an informal discussion.

POST TITLE : Cleaner

GRADE : Band 1 SCP 4

JOB PURPOSE : To clean the designated areas in line with the schools quality procedures and work programmes in a safe and efficient manner.

MAIN DUTIES/RESPONSIBILITIES

1. To clean all allocated areas which may include any or all of the following; • Toilets and washrooms • Offices and classrooms • Corridors and walkways • School Halls (Please note this list is not exhaustive).
2. To respond to communication with customers / clients and colleagues.
3. To ensure that a high standard of work is maintained in accordance with Quality Systems.
4. To comply with Health and Safety policy and systems, including COSHH regulations.
5. To safeguard and promote the welfare of children for whom you have responsibility or come into contact with, to include adhering to all specified procedures.
6. The post holder must carry out his/her duties with full regard to the Trust's Equal Opportunities and Racial Equality Policies in the terms of employment and service delivery to ensure that colleagues are treated and services delivered in a fair and consistent manner.
7. To comply with health and safety policy and systems, report any incidents/accidents/hazards and take pro-active approach to health and safety matters in order to protect both yourself and others.
8. Any other duties of a similar nature related to the post which may be required from time to time.

ESSENTIAL				DESIRABLE		
	Criteria No.	ATTRIBUTE	Stage Identified	Criteria No.	ATTRIBUTE	Stage Identified
Qualifications & Education				D1	Previous cleaning experience in either industrial or contract setting	AF/I/R
				D2	Knowledge of Health and Safety practices at work	AF/I/R
Experience & Knowledge	E1	Good verbal communication skills	I/R	D3	Previous experience of using a range of cleaning equipment and tools	AF/I/R
	E2	Experience of working with a range of people	AF/I/R	D4	Manual handling training and experience	AF/I/R
	E3	Experience of cleaning and using general cleaning equipment	AF/I/R			
	E4	Ability to maintain high standard of cleaning	AF/I/R			
	E5	Motivation to work with children	AF/I/R/D			
	E6	Ability to form and maintain appropriate relationships and personal boundaries with children	AF/I/R/D			

Key – Stage identified	
AF	Application Form
C	Certificates
I	Interview
R	References
D	DBS Disclosure

Issues arising from references will be taken up at interview, all appointments are subject to satisfactory references.

